



Fayette County Health Department

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Making lives better by acquiring and maintaining excellent health.

ANNUAL REPORT

Fiscal Year 2019

December 1, 2018 – November 30, 2019



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To find out more visit us at www.fayettehealthdept.org



Dear Residents of Fayette County, Illinois,

On behalf of the Health Department, I present to you the fiscal year 2019 annual report.

I am happy to support our Mission, *making lives better by acquiring and maintaining excellent health*. Together, we build a healthier community.

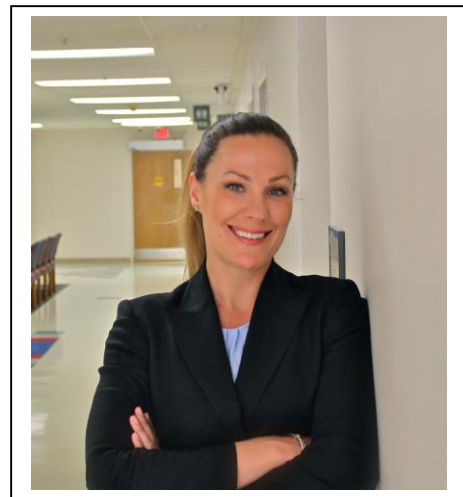
It is my hope to lead employees to their highest potential, bring private sector business practices including strategic performance improvement initiatives to the public sector, ensuring fiscal stewardship with complete transparency, serving our community with the resources we have been entrusted with.

It is an honor to serve the residents of Fayette County.

Sincerely,



Melissa Storck, RN, MBA
Public Health Administrator



Financial Report

REVENUE

Local Taxes 2%	\$ 51,093.39
Grants 33%	\$ 795,362.76
Fee for Service 62%	\$ 1,505,709.15
Other 3%	\$ 83,088.65
TOTAL	\$ 2,435,253.95

EXPENDITURES

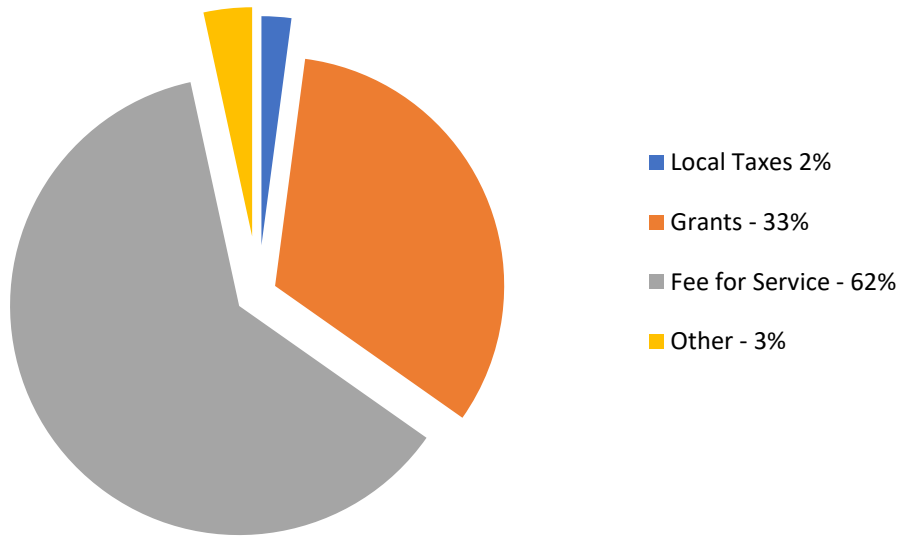
Personal Services 63%	\$ 1,635,919.73
Contractual 26%	\$ 668,925.89
Commodities and Misc. 8%	\$ 195,979.21
Loan outlay 3%	\$ 85,116.97
TOTAL	\$ 2,585,941.80

Deficit **-\$150,687.85**

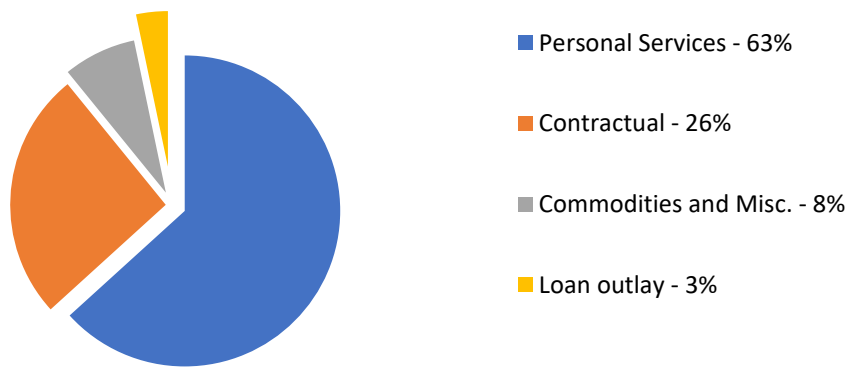
Account Balances September 30, 2019

Cash in Bank	\$28,855.55
Investment 1	\$400,000.00
Investment 2	\$450,000.00
Savings	\$35,436.42
Total Balance	\$914,291.97

Revenue - FY 2019



Expenses - FY 2019



Financials Continued:

Due to rising expenses, employee turnover and decreased patient census our Home Health department nearly broke even, when compared to past 3 years' average net profit of \$167K. However, we are happy to report we were able to pay off our remaining total building loan of \$64K.

It has been challenging to maintain a budget with a \$49K tax levy (less than 2% of our annual budget) while paying IMRF, social security, medical and insurance equating to \$444K. Also, we recently had to cash a money market CD of \$200K to cover some of the loss.

In order to balance a budget deficit of approximately \$150K, a budget mitigation plan will improve 2020 costs by \$185K through the acquisition of a new census grant, no employee cost of living raise, different use of donation funding, and better job alignment.

I remain confident 2020 will be a better year.

Budget Mitigation Plan:

Dakota Pipeline Donation (1 x donation)	\$20,000.00	Will not purchase new vehicle instead will go towards salary
No Employee Cost of Living Raise	\$40,000.00	Employees will instead receive small incentive
New Census Grant (1 x Grant, 7 months)	\$24,500.00	Will not hire new FTE
Better Job Alignment	\$101,000.00	Will not replace 1.8 FTE
Total Saved	\$185,500.00	
Leaving \$35,000.00 advantage		

Home Health and Hospice Achievements:

- Implemented new cloud based Electronic Medical Record, WellSky.
- Incorporated Physician Portal to allow for digital signatures.
- Team Professional Growth and Career Advancement:
 - Promoted Lisa Sarchet, RN from staff nurse to Home Health Coordinator.
 - Promoted Jenna Townsend, RN from staff nurse to Hospice Coordinator.
 - Promoted Courtney Sarchet from Home Health and Hospice Aide to Homecare Office Coordinator.
 - Lisa Sarchet obtained Certified Dementia Practitioner certification



Home Health	
Total Patients Served	816
Total # of visits	6325
Hospice	
Total Patients Served	132
Total # of visits	899

Providing quality home health services since 1976 and hospice since 2002!

Healthy Families Illinois & Doula

Healthy Families Illinois	Totals
Families Served	50
Home Visits	833
Screenings	53

Doula	Totals
Families Served	45
Home Visits	453
Doula Assisted Deliveries	27



Providing home visiting services since 2000!

Early, nurturing, supportive relationships are a foundation for healthy child development.

www.healthyfamiliesamerica.org

Achievements:

- Implementation of Visit Tracker, new electronic software system, for quality service documentation
- Healthy Families America Accreditation pending and expected March 2020

Team Growth and Career Advancement:

- Hired part-time Family Support Specialist, Katherin Storm, Doula, to increase number of families served
- Hired full time Doula, Kasey Cauble
- Promoted Katelyn Ennen, Doula, to Doula Supervisor
- Katelyn Ennen received DONA (Doula's of North America) certification



Maternal and Child Health:

Raising children to be happy and healthy is a challenge, even for the most experienced parent. Our Maternal and Child Health Department is here to help! Our dedicated staff provides support, encouragement, medical services and a wide variety of programs to give pregnant women and children the best start.

Services offered in Maternal and Child Health:

- Family Case Management
- Healthworks for Children in Foster Care through Department of Family Services
- Breastfeeding Support
- WIC (Women, Infants and Children)
- APORS (Adverse Pregnancy Outcome Reporting System)
- Lead Screenings
- Genetics Screenings and Outreach Clinics
- Developmental and Social/Emotional Screenings
- Prenatal and Postpartum Depression Screenings
- Dental Fluoride Varnish



WIC	
Active WIC Clients	540
WIC Services	3994
Breast Feeding Clients	26
Breast Feeding Peer Contacts	208
FAMILY CASE MANAGEMENT	
Active Families	214
EPSDT	508
Pregnancy Tests	35
ASQ:SE	790
Edinburgh's	515
Developmental Screenings (ASQ3)	1068
Home Visits	81
APORS Visits	26
Health work Clients	34
Fluoride Treatments	322

GENETICS	
Screenings	294
Clinics	6
Patients Seen in Clinic	26
IMMUNIZATIONS	
Children	3250
Adult	296
Lab Draws	415
Adult Injections	11
LEAD	
Lead Screenings	292
Active Lead Cases	1

Clinical Services

Our goal is to prevent illness and injury and promote good health practices.



Services offered:

- Adult and Child Immunizations
- Blood Pressure Checks
- FIT (Fecal Immunochemical Test) – colon cancer screening
- Foot Care Clinic – have an RN provide great foot care and trim your toe nails!
- Lab Draws
- Paternity Testing
- Sexually Transmitted Disease Screening
- Tuberculosis Testing

COMMUNICABLE DISEASES	
Campylobacteriosis	6
Chlamydia	31
Cryptosporidiosis	4
Gonorrhea	13
Haemophilus Influenzae	1
Hepatitis C, Chronic	6
Histoplasmosis	2
Legionellosis	1
Lyme Disease	1
Rabies, Potential Human Exposure	7
Salmonellosis	2
Shiga toxin-producing E. coli	1
Syphilis	1
Paternity Testing	46
FIT	
Total Number of Screens	27
Total Number of Positive Screens	3
Footcare Clinic	387
TB	
TB Tests	278
TB Screenings	54
FLU	
Clinics	19
Adult Flu Vaccinations	981
Pneumonia Vaccinations	101
Child Flu Vaccinations	528

Environmental Health	
	Total
Food Safety	
Permits Issued	139
Inspections	204
Follow-up Inspections	26
Pre-Openings	8
Complaints	8
Temporary Inspections	26
Tanning / Body Art	
Inspections	4
Follow-up Inspections	0
Complaints	0
Private Sewage	
Plan Approvals	51
Installations	42
Inspections	35
Complaints	4
Potable Water	
Wells Permitted	12
Wells Constructed	10
Inspections	8
Complaints	0
Private Water Samples	76
Non-Community Water Samples	1
Sealed Wells	3
West Nile Virus	
Bird Submissions	1
-No. of Positive Birds	0
Mosquito Batches Tested	40
-No. of Positive Mosquito Batches	0

Food Safety

The Division of Environmental Health permits and routinely inspects Food Service Establishments to ensure compliance with the Illinois Food Code and the Fayette County Food Ordinance. Before a Food Service Establishment can begin operations, they must obtain a Fayette County Food Service Establishment Operating Permit and pass a pre-opening inspection. The number of inspections per establishment is dependent upon which food service establishment categorization the establishment falls under. Aside from establishment inspections, we strive to educate food service managers and operators on proper food safety practices and HACCP principles. Increasing food safety education is a great defense against food-borne illnesses.

Private Sewage Disposal

The Division of Environmental Health conducts plan reviews, permitting and final installation inspections for new and renovated private sewage disposal systems. Education and regulation concerning private sewage disposal systems help ensure proper human waste water disposal. This limits exposure to pathogens and reduces negative environmental impacts.

Potable Drinking Water

The Division of Environmental Health conducts plan reviews, permitting and final installation inspections for new and modified private water wells and closed loop wells. We also collect and ship private water samples for bacteria testing. We strive to help citizens ensure they have a safe potable water supply.

West Nile Virus

The Division of Environmental Health works to educate the public about West Nile Virus and ways to reduce your risk of exposure. Many simple steps can be taken around the home to reduce your chances of contracting this potentially dangerous disease. FCHD conducts surveillance for West Nile Virus by testing mosquitoes and dead birds for the disease.

In closing, I leave you with 2019 Team accomplishments:

- Revised employee job descriptions & policies to better align with everyday practice and fiscal guidelines
- Ongoing creation of LEAN culture by Key Performance Indicator Boards
- New Electronic Medical Records:
 - WellSky EMR- Home Health and Hospice- projected \$38K annual saving
 - Visit Tracker- Healthy Families of Illinois
 - Harris Group Time keeping Software- Countywide
 - Med iSOFT- Expanded billing department through cross training of employees- ongoing
 - QuickBooks- Improving financial data keeping with process improvement
 - Court Money- projected \$2.4k annual savings, allowing customers convenience pay by credit card online
- Newly constructed storage room
- Events:
 - Employee Appreciation BBQ
 - Celebration of Life Memorial Service
 - Safe Trick or Treat
 - Halloween Parade
 - 5K Bunny Hop
- Revised expense tracking sheet- better track expenses to meet regulatory guidelines
- Advanced Team communication with bundled IT services, projected annual cost savings of approximately \$4k
- Implemented employee engagement program to include best day, first day project, 30/90 new hire review, monthly employee recognition, & mission driven reflection before meetings
- All appropriate Leadership positions changed to exempt status
- Implemented new customer survey- ongoing
- New electronic newsletter

- Wrote & awarded over \$35K in new grant funding
- Administrator, newly appointed as Illinois Department of Public Health Board Member
- Moved to automated phone system
- Implemented 2017 FDA Food Code, County Ordinance
- Healthy Families of Illinois & Doula- changed staffing model, increased salary to meet grant requests
- Administrator completed Leadership Academy, University of Illinois Extension, sponsored by United Counties Council of Illinois