



Fayette County Board of Health

Meeting Minutes

February 21, 2023 at 5:30 P.M.

Members Present

Joe Wills
Pam Parrish
Tammy Sasse
Julie Adermann
Tom Goodell
Katie Hayes
Jenny Waggoner

Members Absent

Joe Schaal
Kelli Blank
Glenn Skow, MD

Staff Present

Kendra Craig- Administrator
Kiley Depew- Director of Finance
Allison Satterthwaite- Director of Public Health
Jodi Smith- Director of Environmental Health
Heather Jackson- Director of Maternal & Child Health
Jenna Townsend- Director of Homecare
Beth Cox-public health clerical
Lynn Orechovesky – Public health /covid team

President J. Wills called the meeting to order at 5:30 p.m. Roll was called and a quorum was confirmed to be present.

Minutes of November 29, 2022

J. Wills asked for a motion to accept the minutes as submitted. _Jenny Waggoner carried the motion, Pam Parrish seconded the motion. All were in favor: none opposed.

Those Wishing to Address the Board

None

Old Business: West shed/ARPA- 1 bid received from Fulk Construction we asked for 85k in ARPA funds bids falls close to that price at 86,800 repairs to be made roof repair to repair leaks bath room new doors and fix drainage by dumpster. Joe Wills asked who would oversee construction. Kendra Craig brought up getting someone to write up scope of work.

New Business: Kendra Craig discussed that she has talked with leadership team and they have decided to have members of each department attend meetings so board members get to know the staff. This meeting it was Public Health in attendance, Allison Satterthwaite introduced staff that was able to attend meeting-Beth Cox, and Lynn Orechovesky she stated Aubrey Thomas and

Beth Riedle were unable to make it and plan to attend future meetings. Kendra Craig introduced Jenna Townsend as new director of Home care

Dr. Skow has approved Narcan staff policy Tom Goodell asked who narcan was for Kendra Craig grant states for first responders police and available to All school districts. And after Graham want to keep on hand and available to distribute, there will be training on use for staff. Jenny Waggoner asked about expiration Allison states good till 2024 or 2025

Joe Wills asked if we received any back from Graham Kendra Craig replied that 100 of the 160 doses were returned

Staff Reports

Administrative Report

Kwik Dry quote for shampooing carpets \$1200; I-Plan: Mental Health, Substance Abuse, Chronic Illness; Annual Report; Staff recognition for years of service-Danielle Willms and Rikki Howard, 1 year-Heather Jackson and Kiley Depew, 15 years-Beth Riedle, 25 years; Almost fully staffed, 1 HH/Hospice RN; ARPA – only 1 bid – Fulk Construction \$86,800

Home Care Report Jenna Townsend gave report states that they are down to 11% from 15% on re-hospitalizations and that they have only had 2 falls both same individual and discussed how to better educate patient on how to prevent.

Motion to Approve QAPI report for Home Health and Hospice

J. Wills asked for a motion to accept the QAPI report as required by the state of IL. Julie Adermann carried the motion, Jenny Waggoner seconded the motion. All were in favor: none opposed.

Public Health Report: Allison presented reported January had a decrease on Covid November had an uptick Nov – Jan showed 11% positivity rate for our clinics. Discussed partnering with Macoupin County on pediatric vaccine and also partnering in grant with Effingham County for education and help with clinics

Joe Wills asked if we still had fee tests available and possibly advertising that they were available since other places are charging \$20 per test.

Financial Report: Kiley Depew presented report mentioned new grant for flu m. pox and Covid clinics 100k to help keep staff till sept. Joe Wills asked/ mentioned talking with bond county applying for FCM

Environmental Health Report: Jody Smith presented that they have had 2 food safety permits. They have received back 67 renewals back from what they mailed out. Also discussed that they have had no new well permits in part to not having a company in the area doing them and discussed that they have had several water samples 16 for rural water.

Maternal and Child Health Report: Heather Jackson presented states genetics have been full but last was done via telehealth due to the weather.

Wic emergency declaration extended till April can still offer phone visit except for certs. It is expected that phone visit would be the exception to the rule and that visits are to return to in person. Case management home visits have resumed, a review is coming up and they are over case load and they are fixing some documentation before review process.

Doula is at 13 participants numbers are improving

HFI case load is technically full/over documentation per what state wants is looking better.

Doula/HFI outreach to all the doctor offices received good feedback 17 baskets were delivered

Motion to Approve Staff Report

J. Wills asked for a motion to approve staff reports. Jenny Waggoner carried the motion, Julie Adermann seconded the motion. All were in favor: none opposed.

Motion to Move to Closed Session-Personnel-5 ILCS 120/2(c)(1)

J. Wills asked for a motion to move to closed session. Tom Goodell carried the motion, Jenny Waggoner seconded the motion. All were in favor: none opposed.

At 6:28 p.m. Board of Health moved to closed session.

Motion to Move to Open Session

At 6:44 p.m. J. Wills asked for a motion to reconvene into open session. Tom Goodell carried the motion, Jenny Waggoner seconded the motion. All were in favor: none opposed.

Discussion and Possible Action to be Taken Upon Personnel Issues Discussed During Closed Session

Motion to Adjourn the Meeting

At 6:45p.m. J. Wills asked for a motion to adjourn from open session. Julie Adermann carried the motion, Jenny Waggoner seconded the motion. All were in favor: none opposed.

Next Meeting

Next meeting will be held on May 21, 2023 at Fayette County Health Department Classroom at 5:30 p.m.

R Howard – FCHD Staff